

**THE COLLABORATIVE CHARTER SERVICES ORGANIZATION
SPECIAL BOARD MEETING**

MINUTES



**THE
COLLABORATIVE**

**Friday, September 17, 2021
Special Meeting of the Board of Directors begins at 9:00 AM**

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 898 4910 6603

Join URL: <https://us06web.zoom.us/j/89849106603>

1. CALL TO ORDER AND ROLL CALL

Time: 9:04 a.m.

1.1. Roll Call

Butch Owens	President - <i>Present</i>
Dr. Nancy Girvin	Vice President - <i>Absent</i>
Stephen Lawler	Secretary - <i>Present</i>
Dr. John White	Treasurer - <i>Present</i>
Jana Jeltema	Member - <i>Absent</i>

2. APPROVE/ADOPT AGENDA

It is recommended that the Board of Directors adopt as presented, the agenda for the Special Meeting of September 17, 2021.

Moved by JWhite

Seconded by SLawler

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Butch Owens	X			
Dr. Nancy Girvin				X
Stephen Lawler	X			
Dr. John White	X			
Jana Jeltema				X

Motion carried unanimously, 3-0.

3. **PLEDGE OF ALLEGIANCE**

Led by: Dr. John White

4. **PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

5. **BUSINESS AND OPERATIONS**5.1. **Approval of Property Lease Agreement Renewal with Carleton Property Management Company**

It is recommended the Board approve the renewal of the San Marcos Office agreement with Carleton Management Company for a 12 month term.

Moved by SLawler

Seconded by JWhite

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Butch Owens	X			
Dr. Nancy Girvin				X
Stephen Lawler	X			
Dr. John White	X			
Jana Jeltema				X

Motion carried unanimously, 3-0.

6. **CALENDAR**

The next proposed meeting and study session will be virtual on October 26, 2021.

7. **ADJOURNMENT**

The Regular Meeting of the Board of Directors adjourned at 9:10 a.m.


Moved by JWhite

Seconded by SLawler


<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Butch Owens	X			
Dr. Nancy Girvin				X
Stephen Lawler	X			
Dr. John White	X			
Jana Jeltema				X

Motion carried unanimously, 3-0.

Signed:

DocuSigned by:

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Dr. David Franklin
Secretary, Governing Board

Signed:

DocuSigned by:

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Butch Owens
President, Governing Board

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at The Collaborative CSO at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be requested by calling The Collaborative at 760-494-9646. In addition, if you would like a copy of any record related to an item on the agenda, please contact the office.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting of the District's governing board, please contact The Collaborative at 760-494-9646. Notification 72 hours prior to the meeting will enable The Collaborative to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, The Collaborative shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.