

**THE COLLABORATIVE CHARTER SERVICES ORGANIZATION
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

Minutes



**THE
COLLABORATIVE**

Friday, December 18, 2020

Special Meeting of the Board of Directors begins at 11:00 a.m.

Zoom Meeting Information

Dial In: (669) 900-9128

Meeting ID: 977 2994 8542

Join URL: <https://zoom.us/j/97729948542>

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting The Collaborative Charter Services Organization at 760-494-9646.

The Board of Directors of The Collaborative Charter Services Organization will hold a regular meeting on the above-referenced date and time. Due to the ongoing COVID-19 pandemic and statewide stay-at-home order, the meeting will be held via teleconference and videoconference only. The purpose of the meeting is to discuss and/or to take action on the following agenda items.

1. CALL TO ORDER AND ROLL CALL

Time 1:11 p.m.

1.1. Roll Call

Butch Owens	President	<i>Present</i>
Dr. Nancy Girvin	Clerk	<i>Absent</i>
Dr. John White	Member	<i>Absent for roll call</i>
Jana Jeltema	Member	<i>Present</i>

2. **APPROVE/ADOPT AGENDA**

It is recommended that the Board of Directors adopt as presented the agenda for the Special Meeting of December 18, 2020.

Dr. John White has joined the meeting.

Moved by Dr. John White Seconded by Jana Jeltema

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Butch Owens	X			
Dr. Nancy Girvin				X
Dr. John White	X			
Jana Jeltema	X			

Motion carried unanimously, 3-0

3. **PLEDGE OF ALLEGIANCE**

Led by *Thomas Schaaf*

4. **PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

5. **BUSINESS AND OPERATIONS**

5.1. **Approval of Sage Intacct Order Schedule for Accounting Software Services**

It is recommended the Board approve the Sage Intacct Order Schedule for Accounting Software Services.

Moved by Jana Jeltema Seconded by Dr. John White

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Butch Owens	X			
Dr. Nancy Girvin				X
Dr. John White	X			
Jana Jeltema	X			

Motion carried unanimously, 3-0

6. **CALENDAR**

The next scheduled regular Board meeting will be virtual on January 12, 2021.

7. **BOARD COMMENTS**

The Board is pleased with the decision to work with Sage Intaact and believes they will do a great job. They highlight the presentation was well executed and the work behind the scenes is commendable. The Board mentions that the move to internal controls will benefit the organization nicely.

8. **CEO COMMENTS**

The CEO thanks the team for gathering the information necessary to make the best decision for the organization. He believes it is a great progression and he is glad The Collaborative is able to keep moving in the right direction.

9. **ADJOURNMENT**

The Special Meeting of the Board of Directors adjourned at 1:50 p.m.


Moved by Jana Jeltema Seconded by Dr. John White

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Butch Owens	X			
Dr. Nancy Girvin				X
Dr. John White	X			
Jana Jeltema	X			

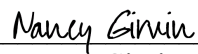
Motion carried unanimously, 3-0

Signed:

Signed:

DocuSigned by:


 Dr. David Franklin
 Secretary, Governing Board

DocuSigned by:


 Dr. Nancy Girvin
 Clerk, Governing Board

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at The Collaborative CSO at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be requested by calling The Collaborative at 760-494-9646. In addition, if you would like a copy of any record related to an item on the agenda, please contact the office.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting of the District's governing board, please contact The Collaborative at 760-494-9646. Notification 72 hours prior to the meeting will enable The Collaborative to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, The Collaborative shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.